



Credit Card Ordering Instructions

I. Create an Account

1. Please go to order.revfoods.com
2. Click on Parents: [register online](#)
3. Enter contact information, choose a user name and password, and click on [register](#).
4. Add your students.
5. Enter Child's name and School's Access Code (ask our office staff for this code).
6. Choose your child's grade.
7. Add another child or click [continue](#).

II. Fund Your Account

Your Account Balance is a declining balance (*like FasTrak*) – you must first fund your account by charging your credit or debit card with your desired amount of credit.

1. Click on the “Balance” tab at the top of the page.
2. Once on the “Balance” page, click on the blue link “[Payments](#)”.
3. Select the amount of money you would like to charge on your credit card.

III. Order Meals

1. Click on the “Home” tab at the top of the page.
2. Click on your student listed on the left side column.
3. Click on a date from the menu calendar to place your order(s).
 - ❖ For dates without an order, a summary of that day's menu is displayed.
 - ❖ For dates where an order has been placed, there is a check mark next to the date and it will display a summary of the order.
 - ❖ Grayed-out dates are not editable, as the order deadline has passed.

Please note we ask that all weekly orders to be submitted before the deadline at 5pm on the Wednesday evening prior. You may edit your order up and until the order deadline, but after the deadline, your order is locked.